



**Nevada Public Agency Insurance Pool  
Public Agency Compensation Trust**  
201 S. Roop Street, Suite 102  
Carson City, NV 89701-4779  
Toll Free Phone (877) 883-7665  
Telephone (775) 885-7475  
Facsimile (775) 883-7398

---

**Minutes of Meeting of  
Loss Control Committee of  
Nevada Public Agency Insurance Pool and  
Public Agency Compensation Trust  
Date: February 17, 2010**

**1. Roll**

The meeting was called to order by Chairman Cash Minor at 11:00 a.m. Ann Wiswell confirmed that a quorum was present.

- Members present: Chairman Cash Minor (Elko County), Roy McDonald (City of Yerington), Shannon Gardner (Storey County), Mike Callahan (City of Mesquite), Mike Pennacchio (IVGID), Steve West (City of Winnemucca), Jerry Larson (Eureka County) (Elko County School District), Geoff Stark (Churchill County), Mike Callahan (City of Mesquite)
- Ex-Officio Members and others present: Ann Wiswell, Rick Hudson, Craig Buchholz, Mike Livermore

**2. Action Item: Approval of Minutes of Committee Meeting of October 15, 2009**

On motion and second to approve the minutes, the motion carried.

**3. Action Item: Presentation on Return to Work Program:**

Nathan Nelson of Return To Work, Inc. (RTW) gave a presentation on a program that assists in identification of workers compensation claims that are more likely to develop into prolonged lost time benefits. The service focuses on an evaluation of behavioral and psychosocial characteristics which is completed by way of a telephonic interview conducted by a nurse. Upon identification of a high risk case, RTW works with the claims administration service organization to coordinate appropriate care and identify return to work opportunities. RTW also maintains a database of light duty and transitional work opportunities that can be coordinated by outsourcing to non-profits, other PACT members and potentially the State.

Mike Pennacchio described the return to work program in place at Incline Village GID, which is similar in approach. IVGID maintains a separate fund as part of the self insurance plan that is used to pay for transitional work assignments across various departments of IVGID.

Several committee members found the program intriguing and requested further research into the cost and feasibility. Ann Wiswell and Mike Livermore will meet with Specialty Health (PACT's managed care organization) to discuss the program and evaluate how this program compares with the medical case review process that Specialty Health employs. Ann will also discuss the concept of funding transitional work assignments through a separate fund in PACT.

**4. Action Item: Review, Amend and Approve Strategic Plan**

The committee reviewed the strategic plan for 2009-2012 and noted the progress made on OSHA compliance, e-learning curriculum development, wellness and body mechanics, driver safety training and grant program administration.

The committee determined it would amend the plan adopted in 2009 to include development of resources to prevent ACL injuries amongst law enforcement, and a subcommittee was formed to reevaluate the Loss Control Excellence Program. Craig Buchholz, Roy McDonald, Mike Callahan and Jerry Olsen will serve on the subcommittee.

On motion and second to approve the amended plan for presentation to the POOL/PACT Board of Directors, the motion carried.

**5. Action Item: Staff Reports**

- a. Risk Management Grant Program**
- b. Loss Control Excellence Program**
- c. POOL/PACT-PRIMA Risk Management Conference**

Ann Wiswell referred the committee to the grant report included in the meeting materials.

Craig Buchholz advised that he had met with the City of Fernley and believes they will participate in the program. Craig is scheduling meetings with the Pershing County School District, City of Carlin and Boulder to begin the recertification process for next year. Rick advised he had a few members that he thought were eligible for recertification this year. Ann advised that she had recently completed an evaluation of all recertification awards dating back to the inception of the program and there are no members eligible for recertification in 2010.

Ann Wiswell advised that the PRIMA risk management conference planning was a success. The post conference surveys indicated a high level of satisfaction with the venue, the variety of training offered, the speakers and the networking opportunities. Over 140 people attended. PRIMA went over budget due to audio visual costs, but POOL/PACT's sponsorship of \$5,000 was fixed and therefore the conference budget was inconsequential to the committee.

**6. Action Item: Public Comment**

Craig Buchholz advised that thermographic imaging was being scheduled for Esmeralda County and Mineral County. Craig also mentioned that the EPA has promulgated a new lead abatement regulation effective April 22, 2010 for buildings where children are present. Willis will be sending out a bulletin on this topic. Rick Hudson and Craig Buchholz are both going to become authorized OSHA Construction Safety trainers for the ten and thirty hour training required under AB148.

**7. Action Item: Adjournment**